

MRCNA XXIV Planning Committee Meeting
April 20, 2008

The meeting was opened by Cat L at 12:35pm with a moment of silence and the Serenity Prayer. The Statement of Purpose was read by Matt W, The Twelve Traditions was read by Jim N and the Twelve Concepts were read by Jeff K.

REPORTS

Chair:

Sunday April 20, 2008

Hello, everyone,

Congratulations to Dale V. and Jake I. for their respective anniversaries. I am proud to know you both and witness your recovery celebrations.

We have some issues to address after the sub-committee reports so let's move forward.

Regional meeting went well. MSO is asking what they can do for us. I also told them we were reserving space for them in the Merchandizing Room.

New business: early/late checking

Banner selection

Badges

MSO

Thanks to all involved with the fundraiser last night. There were some hiccups but I thought they were handled well. Once again it was a success and congratulations to those involved for a job well done.

Dave and Julia are here from the MSO. I think they have touched base with all subcommittees so they know what we need for the convention.

In loving service,

Cat L

Co-Chair:

A verbal report was given by Pablo P today.

Secretary:

Greetings family,

I have nothing new to report from secretary land. I would like to nudge anyone who might think of taking on the responsibility of secretary for MRCNA XXV that I would be glad to share my knowledge of this position with a Co-Secretary who would be ready to take over in July after the

24th convention is over. Time is growing short, so if you know anyone who may want to serve in this capacity, now is the time to learn.

In peace and love,

Theresa T (the March minutes were accepted as written by the committee at large)

Treasurer:

Hi All –

I have been having some computer problems, so it is off to be fixed. I am submitting a shortened report this month. I will have the normal detailed reports next month. Thanks for your understanding.

ILS

Barb P

Treasurer's Report			
April 20, 2008			
	Debit	Credit	Balance
Balance Forward			\$2,224.30
Donation/Saturday Night Candlelight HomeGroup - Hospitality Room	100.00		2,324.30
Donation/GGRASC - Hospitality Room	500.00		2,824.30
Donation/Natural Life Home Group - Hospitality Room	100.00		2,924.30
Donation/TGIF HomeGroup Fundraiser	176.50		3,100.80
Donation/MRCNA Fundraiser/Principle's Before Personalities Fundraiser	645.00		3,745.80
Pre-registrations/Banquet - T&R (Sabrina) (\$105 checks/ \$28 cash)	133.00		3,878.80
Mileage 280 mi x .35 - Programming (Rita)		98.00	3,780.80
MSO/Flyers - Convention Information (invoice paid by region)		60.00	3,720.80

Additional Needs:

A verbal report was given by Jim N. this month.

Arts & Graphics:

Dale V gave us a verbal report today. He is soliciting quotes for the printing of the banner.

Convention Information:

Things are starting to pick up.

On April 6th, the MRSCNA decided to go live with the new regional phone line on July 1st – the week of the convention. They would like to include in the convention packet a magnet with the phone number and a listing on the convention program. They would also like two or three one hour spots (on Friday and Saturday) to discuss the new regional phone line. I discussed this with Rita this morning, and will discuss it with her further when time allows.

Next month we'll have a copy of the media kit for all to review. This kit, which will come in the form of a CD and as a download from the MRCNA Website, will provide media outlets who may contact us or show up at the convention with essential information about Narcotics Anonymous world services, N.A. in Michigan, as well as N.A. in Grand Rapids.

Also, at a previous regional meeting, when I asked them for N.A. history archives for the media kit, they suggested that I keep the kit simple. However, they did suggest that we develop a 25th anniversary multimedia DVD that will include written, spoken, photo, and video archives related to the history of Narcotics Anonymous in Michigan. To that end, Dave C., Julianne, and Dave F. from the MSO drove up today to deliver the first of many N.A. in Michigan archives that we will use to compile a 25th Anniversary DVD for the 2009 convention. ILS, JeffK

Entertainment & Fundraising:

Entertainment

Thursday-Fashion Show and Karaoke

Friday-Talent Show

Saturday-Band and Talent Show finalists

Cat brought fliers to the MRSCNA meeting and we have distributed them at area. We will continue to supply fliers at area. We should have more info about this at the next planning meeting.

The MSO has graciously offered to donate centerpiece memorabilia for the banquet and we are very appreciative for that. I need to know how many tables there will be at the banquet so they know how many to make. I also need to know which book this body would like us to get for the exchange- Basic Text? It Works How and Why? Just For Today? Step Working Guide? The mini-books? Please let me know so we can order these too.

Fundraiser

I'd like to thank everyone for their support of the fundraiser last night. There were approximately 70 people in attendance and we raised a total of \$645.00. I'm submitting a post activities report to be included in the minutes. I know that the Saginaw Bay Area had a talent show fundraiser on March 22nd and the TGIF group had a game and dessert night fundraiser on March 28th. I have not heard feedback from either of these. If the Treasurer or anyone has any information on either of those, please let me know. Otherwise I will try to follow up with them so I can report next month. Thus far, we have raised a total of \$1501.50 and had \$73.50 in expenses. In comparison last year the E&F committee had raised a total of \$715.00. Based on that I think we have been pretty successful this year. I'd like to thank the E&F committee for their hard work and dedication so far. Let's continue the momentum through July.

In loving service, Shawn V

MRCNA Fundraiser

4/19/2008

Crown Plaza Hotel

Start up money-----\$150.00 for change

Income \$444.00 from event

\$151.00 from auction

\$50.00 from massages

\$50.00 from photographer

Total-----\$695.00

Expenses \$50.00 DJ

Rent included in hotel contract

Total-----\$50.00

Net Profit-----\$645.00

Sponsored by Principles B4 Personalities group. (Speaker meeting, NA auction, dance)

Hotels & Hospitality:

Point 1:

No more fundraisers planned here at the Crown Plaza before convention in July.

Asked Tom how well did the fundraiser go last night. (Tom exceptional work shop- good overall). Close proximity to wet event was undesirable but unavoidable.

Point 2:

As of last month the total beverage count of coffee and punch is 10 and 10 gallons plus what was consumed last night.

Point 3:

So far we have no room credits and the room pick up reports says we have 21 room picked up and 56 sleeping nights.

Point 4:

We need a list of vendors approved for merchandise so we can accommodate space requirements.

Point 5:

We would like to welcome Stephanie I the hotel representative. She is here to help us with coordinating space requirements for the convention.

Point 6:

Start scheduling workshop space for programming using last year's program.

Point 7:

H&H received a donation of \$500.00 from GR area for the convention.

Huggers & Serenity Givers:

There was no report today.

Merchandise:

Hello family, Addict Jason

I have come to a junction in this process where the decisions on merchandising are complete and final. Image Quest has come in with low dollars in the bid process. They have been awarded the contract for the merchandise pertaining to MRCNA XXIV.

But they don't know it yet. I will be meeting with them tomorrow to start the process of creating samples for your viewing next month.

I am asking for a check from this body in the amount of \$4,000.00 to cover any and all setup fee's and processing the artwork. As well as a partial down payment in good faith.

I have passed around a packet with all items shown attached also is the pricing spread sheet that states quantity and pricing.

The total monies shown are still under scrutiny, as I will be asking for another 10% off the total to close the deal.

Thanks for the opportunity to be of service.

Jason

Program:

Greetings from the Program Committee;

We are still in the speaker selection process and finalizing the workshops adding extra workshops for the Region, viewing tapers proposals, etc.

Things are beginning to come together, our committee is really into this process, working together for our beautiful convention. Have patience with us, God is working with us.

In loving service,

Rita M

Tickets & Registration:

Hello Family, I am an addict named Crystal,

First and foremost, we apologize for not being present and available at last night's principles before personalities event.

We are preparing at this time pre-registration confirmations to be sent out visa mail. Today we will turn in 7 pre-registrations totaling &105.00 and 1 banquet registration totaling \$28.00. Total pre-registrations to date 239.

In loving service, Crystal, Sabrina and Leon Jr

Summary of Discussions:

Old Business:

1. The Co-Secretary position remains unfilled.
2. It was decided to hang all of the previous convention banners this year in addition to the current one. Furthermore, Bobby A will get the “Memorial Banner” from the MSO and bring it to the convention for names to be added this year.
3. There was no need for discussion on purchasing a projector to view previous year’s banners as they will all be hung again this year.

New Business:

- 1 During the convention planning meeting there was much discussion regarding the unfortunate scheduling of both a dance (prom) sponsored by a radio station which had alcohol being served in close proximity to our MRCNA fundraiser. Shamari M took responsibility for this situation and suggestions were given and discussed as to how to avoid this type of scheduling discomfort in the future.
2. Dale V offered to create the badges for the convention this year for the Admin and the Subcommittee chairs. Thank you Dale.
- 3.

OPEN FLOOR:

Announcements

- 1.
- 2.
- 3.

Closing

The meeting was closed in a circle with the Serenity Prayer at 2:05 pm.

MRCNA XXIV PLANNING COMMITTEE
May 18, 2007
AGENDA

1. Opening:

Moment of silence

Serenity Prayer

Definition of Purpose

12 Traditions

12 Concepts

2. Roll Call and voting procedures

3. Approval of minutes from last month

4. Chair's Report

5. Co-Chair's Report

6. Secretary's Report

7. Treasurer's Report

8. Sub-Committee Reports

Additional Needs

Arts and Graphics

Convention Information

Entertainment and Fund Raising

Hotels and Hospitality

Huggers and Serenity Givers

Merchandise

Programming

Tickets and Registration

Ad-hoc Banner

9. Old Business

1. Open positions: Co-Secretary

2.

10. New Business

1.

2.

11. Open Floor/Announcements

12. Closing

NEXT PLANNING COMMITTEE MEETING

June 15, 2007

11:00 am Sub-Committee

12:30 pm Full Committee