

MRCNA 25 Planning Committee Meeting

August 16th 2008

The meeting was opened by Pablo P. at 12:35 with a moment of silence, followed by the serenity prayer. The Definition of Purpose was read by Cat L., the 12 Traditions was read by Jim B., and the 12 Concepts by Matt W., Cat L. took roll call.

Reports

Chair

Report was given verbally by Pablo

Co-Chair

Open

Secretary

Cat L. took roll call this month as there was not a secretary voted in yet. As far as I know there weren't minutes to approve for last month. I would like to ask for your patients as this is a new position for me, and I am well aware that I will make mistakes, and even without making any mistakes, I will not possibly be able to make everyone happy every month. I am however willing to take suggestions, and in need of them, so please let me know if there is anything missing, or that you would like to see done better/differently next month.

ILS

Angela W.

Treasurer

Hi Everyone,

I attended the regional meeting earlier this month. I gave my final report and made some recommendations regarding changes to the guidelines that could enhance the financial operations of MRCNA in the future.

It was decided at the regional meeting that a checking account be opened for MRCNA. The amount was to be opened with a balance of \$5,350. This represents \$5,000 seed money from the region, \$1,100 pre-registration sold at MRCNA 24, less the \$750 in petty cash which we maintain.

This account will remain in the hands of the regional treasurer. Expense reimbursement requests or fund requests should be submitted to me and I will forward them to the regional treasurer and obtain a check from him.

One of the recommendations I made was that our operating budget not exceed 75% of the prior two years gross income. The amount for this year would be \$24,000.

A priority of all committee chairpersons should be to formulate their budget for the upcoming year. I would like to submit these budgets to the region at the next regional meeting. Keep in mind that budgets need to be approved before expenses can be submitted.

Linda (co-treasurer) and I will be meeting with each committee to go over their budgets. I will have a listing of expenditures from the previous convention for review in that process. Please try to be as

accurate as possible when preparing your budget. While it is important to stay within budgeted amounts, please do not inflate your budget to do so.

I'm looking forward to working with each of you during the upcoming year.

ILS

Barb P.

Additional Needs

Open

Arts And Graphix

Open

Convention Information

Convention Information Report – August 17, 2008

This past month, I asked Jeff to update the MRCNA Web pages. They now show which positions we still have open, the dates, times, and location of our planning meetings, and contact information of our newly elected committee members. (I still need an e-mail address for Terry J.) There is other information we need to post very soon when it's available, such as a registration flyer and "call for speakers" flyer. When the Tickets and Registration and Programming committees have these flyers available, I'll begin sending out monthly e-mails to N.A. areas around the country informing them of our convention and our need for speakers.

Also, last week, we received an e-mail from a professional comedian / hypnotist seeking to perform at our convention. I printed this e-mail and provided it to Terry J. for the Entertainment and Fundraising committee to consider.

ILS,

Vonnee K.

Entertainment and Fundraising

Hello MRCNA XXV Family!

Elections took place today and I would like to thank this body, to serve as your Entertainment and Fundraising chair for the MRCNA XXV convention. I would like to thank my Higher Power for allowing me to "come"-then "to come to" then to come to believe. I thank my sis Anne H. for having the willingness to step up to serve, also for doing our workshop at MRCNA XXIV. To Shawn V., a special thank you for your nomination and support during our election and without words to express my gratitude for your experience, hope and strength for your leadership and patients.

I truly hope that our XXV MRCNA convention go over well to reach our primary purpose, we have had two fundraisers (see activities post event reports) and have received \$58.00 from no name home group picnic donation-we are planning a Taco-Taco Salad August 21, 2008. Flyer coming out.

Much Love!

Terry J.

Hotels and Hospitality

Peace & Blessings Family,

H&H had a walk around discussion about what may, or may not, be the best way to accommodate our main speaker meeting & clean-time countdown during MRCNA 25.

Here are the options we want the committee as a whole to decide with us:

Option: 1 Tent Rental w/speaker meeting outside of hotel est. cost \$1600.00

Option: 2 Alternate Facilities Rental w/speaker meeting outside of hotel est. cost \$3400.00 and requires transportation at an additional cost unknown.

Option: 3 Bleachers Rental w/speaker meeting in Grand Atrium of hotel est. cost \$1600.00

Option: 4 Audio/Rental w/speaker meeting in Grand Atrium, Grand Centennial, and Grand River ball rooms of hotel est. cost \$1200.00

Option: 5 Grand Centennial ballroom set for 600 theatre style, open doors to the Grand Atrium area, with house sound, est. cost \$.00

We on the H&H committee realize that we need to be prudent in our spending as we strive to “carry the message” via our convention celebration, therefore we submit these options for consideration & discussion. We are also in review of last years budget to devise a realistic and accurate budget toward what we are planning.

In Faithful Service,
H&H Committee

Huggers and Serenity Givers

Hello family,

Sorry I am not in attendance today. I am camping with my family for the weekend, hopefully it is not raining.

I do not have much to report as there is not a lot for huggers and serenity givers before the convention starts. I am going to work on getting some quotes for t-shirts. I intend to order the same number as last year, however, the only difference is that there will be some 4x and 5x sizes ordered. After I get some quotes I will submit a budget next month.

I have a need for art work submissions if you can take that back to your groups I would appreciate it. My art work does not depend on the convention logo or theme. Therefore I can work on this early and be more accurate with my spending.

I also have a need for committee members if anyone has an interest in being part of the huggers and serenity givers committee. Please contact me at the Grand Rapids area website email address: ggrascna@gmail.com.

Thank you for allowing me to serve in this position and for any support that you give me. I hope to see you all next month.

In Loving Service,
Fred S.

Merchandise

CONVENTION PLANNING MEETING MEETING MINUTES – August 17th, 2008

Attendees: Donna Conrad

Lora Vega

Jim Burns

Matt Welmers

Eric S. was elected secretary for the merchandising committee. Thank you Eric for your willingness!!

We need to have a budget submitted to Barb at the next planning meeting Sept. 21st. Barb will give Matt invoices/history from last years convention. Matt to give the information to Donna.

Donna will contact the committee members to schedule a few hours to get the budget done before the September 21st meeting.

Last year 895 people registered for the convention. Plan on an additional 15% to attend without registering for a total of 1035 people. This will be a good estimate of how many people to expect at this years convention.

Donna to contact Shamari to get the tax-exempt number for merchandise purchasing.

We will work closely with Terry (Entertainment) to sell old merchandise at any upcoming fundraisers. If a committee member cannot attend we can give Terry the merchandise and have someone else try to sell it.

We discussed sending the old merchandise to MSO. We will wait until October to see if MSO will be able to put the merchandise on the website. At that time we'll re-visit sending it to them. Current mdse. available is listed below.

Matt sold \$50 worth of inventory at the camp out. Way to go Matt!!

MRCNA Merchandise Inventory 2008

WHITE TANKS 1 6 6 10 1
WHITE T'S 2 13
WHITE HOODIES 1 3 4 5 3
WHITE ZIP HOODIES 3
BLUE DENIM L/S
WOMENS 2 2 4 3
BLUE DENIM L/S MENS 2 1 1
WHITE DENIM L/S
WOMENS 2 2 4 2 4
WHITE DENIM L/S MENS 2 1 4 3 2
BLUE HOODIES 2 2 3 4 4 3
BLUE ZIP HOODIES 1
BLUE JACKET 1 1 1
WOMENS "BELLA" TANKS 2 1 1
WOMENS THIN WHITE
TANKS 1 5 12
BLUE TANK TOPS 1 3 3 7
BLACK SERENITY GIVERS 4
ASHTRAYS 29
LIGHTERS 114
DOO RAGS 32
SUNGLASSES 79
13 18 48 36 37 9

Total clothing inventory: 161

We need to get with Sabrina and discuss pre registration sales for merchandise. Maybe adding a spot on the registration form for advance tshirt, coffee mug orders. Maybe offer a limited edition shirt or mug for advance orders.

We will also work with Sabrina on giveaways for pre-registration. Possibly the old mouse pads.

We will get 3 quotes for Merchandise. Jim has two contacts and Donna has one. If anyone else has a vendor they'd like us to work with please let Donna or Jim know asap. We'll need to get some rough quotes for budget purposes in the next few weeks.

At the next meeting I'd like to propose we assign tasks to specific people so Donna doesn't end up having to take on the majority of the work.

Meeting ended at 2:50 p.m. Thanks to everyone for their participation. We are gonna rock!!

Programming

8-17-08

Greetings,

We discussed our budget for this year. I'm aware that we need to be more prudent than last year. We have some good ideas for the year for MRCNA XXV. We will disclose more to this committee as we develop our ideas.

In Service

Program Committee

Rita M.-Chair

Tickets and Registration

Hello Family,

We attend both events in Grand Rapids. We paid for the P.O. Box for the whole year. We are turning in \$216.00 for pre-registration. Also, 186 mileage for the Lansing event that one of the ticket+registration attended. We have a new member on our sub-committee, Cat L. We will attend the three upcoming events. We will submit our budget next meeting as well.

Love + Respect
Sabrina J. + Leon M.

Summary Of Discussion

- 1. Nominations-** Angela W. was voted in for secretary. Cat L. and Matt F. were each nominated for Co-Chair, and each turned down the position. It is still open. Tim B. was nominated for Arts and Graphics chair and would like to discuss it next month.
- 2.** Treatment Centers and recovery houses were discussed for prices of admission to MRCNA 25. It was decided not to make deals, contact Convention Information or Tickets and Registration, ask for donations.
- 3.** Discussed interpreters for hearing impaired. Many options were discussed, including putting an ad out to get bids for interpreter for next year to bring down that cost. Also discussed not having an interpreter.