

MRCNA XXIV Planning Committee Meeting
November 18, 2007

The meeting was opened by Cat L at 12:31pm with a moment of silence and the Serenity Prayer. The Statement of Purpose was read by Joe W, The Twelve Traditions was read by Josh C and the Twelve Concepts were read by Brandon S.

REPORTS

Chair:

November 18, 2007

Hello, Family,

It is good to see you all here today. It is exciting to see so much involvement and willingness by you all to work on this convention.

The fundraiser last night went well and was very well attended. The moderator was very comical and did an extremely good job with keeping everyone's interest. Thanks to all of you who were involved. I especially want to thank the Matt W. and Michael K. for speaking. They did a fantastic job on a sometimes sensitive issue and covered it very well. The one thing I regret is that it was not taped as I think it should be played throughout the NA family spectrum. They talked of unity and we all need to work on that and quit acknowledging any separateness that may be perceived. That is what the whole convention experience is about and that is why ***Our Recovery Speaks for Itself.***

I am not attending the Regional meeting in December in Ann Arbor; Pablo will go in my place. I will send him my report and he can add what he sees fit before submitting it. I have one item I would like discussed in new business, the reimbursement mileage for ad min personnel.

After the reports, I hope we can get the voting done for the convention logo. We will pick 3 of the submitted artworks and then vote again on them to get the one with the most votes.

For those of you who I do not see on a regular basis, **have a wonderful and peaceful Thanksgiving.**

Thanks for letting me serve,

Cat L.

Co-Chair:

Pablo P gave us a verbal report for November

Secretary:

Greetings family,

I enjoyed not having to print and mail 25 copies of the minutes last month and as a result I have no receipts to turn in. Jeff is now putting the minutes up on the website, so in the event that you did not receive them, you can print out a copy from that source. The attendance and contact lists have been updated to current members (unfortunately during the meeting it was noted that 4 members were not added as they should have been, this has been corrected). Please let me know any changes in email addresses or contact info for the record. Any new members can sign in on the sheet being passed around.

In peace and love, Theresa T

* Last month's minutes were accepted by committee vote.

Treasurer:

Treasurer's Report

Hi Family –

As discussed in the meeting, Matt (the co-treasurer) and I went to the regional meeting to address how funds were to be handled regarding the convention and to request a checkbook from which to pay expenses.

The current accounting procedures are somewhat confusing and from an accounting standpoint do not follow standard audit procedures. At this point, the region is making no changes to the current procedures.

Given that, I would like you all to be aware that the balance of money in my monthly report is not equal to the amount of money I have on hand to reimburse you for expenses, either in cash or by check.

Please make sure you plan carefully when requesting reimbursement. The current procedure will involve your requesting funds from me, my forwarding that request to the regional treasurer, him writing the check (which must contain two signatures) and forwarding it to me to give to you. This will be a bit time consuming and may cause a delay in your reimbursement, so plan accordingly. Funds will not be readily available for reimbursement of larger amounts and must be obtained from the region.

I will continue to have some petty cash on hand to reimburse you for smaller expenses. Again, this amount is capped by the region and if expenses to be reimbursed exceed the petty cash on hand, you will need to wait for reimbursement from the regional treasurer.

After recording all of today's income and expenses, the balance is \$2,301.27. A detailed report will follow.

ILS

Barb P

MRCNA XXIV			
TREASURER'S REPORT			
October 21, 2007			
	Deposits	Withdrawals	Balance
Beginning Balance			2,674.60
Flyers - T&R (Presto Print)		93.36	2,581.24
Tshirt Sales - Merchandise (Jason)	140.00		2,721.24
Flyers - Programming (Cat)		64.24	2,657.00
Mileage to regional mtg 300 mi @.35 - Chairperson (Cat)		105.00	2,552.00
Hotel for regional mtg - Chairperson (Cat)		96.00	2,456.00
Secretary Expenses (Theresa)		50.63	2,405.37
Mileage 280 @.35 - Programming (Rita)		98.00	2,307.37
Tshirt Sales - Huggers/Serenity Givers (Carlos)	30.00		2,337.37
Pre-registrations - T&R (Leon)	50.00		2,387.37
Mileage 246 mi@.35 (Sabrina)		86.10	2,301.27
			\$ 2,301.27

Additional Needs:

Good Morning Family: Additional Needs is glad to be able to report we have been researching different issues and concerns that address our additional needs as a fellowship. Topics that we have covered are the following

- (1) Workshop Topics
- (2) Wheelchair pricing
- (3) First Aid kit locations
- (4) 24 Hour pharmacy and med clinic locations
- (5) Emergency procedures
- (6) Working with serenity keepers and programming about other issues.

I would like to welcome Eddie V to our subcommittee and also to thank James F and Roger M for their work and input. Thank you for allowing me to serve.

Jim N

Arts & Graphics:

Hello all, I'm an addict and my name is Dale. All is well with the Arts & Graphics subcommittee. Since we last met I have had no requests for assistance in the development of any artwork from any other sub-committees pertaining to the MRCNA XXIV convention. After our meeting last month, the call went out once again to the fellowship for theme artwork submissions. I have been announcing that we were accepting artwork for this year's convention logo at every meeting I have attended; I hope you all have been as well. To date the A&G sub-committee has received a total of 21 submissions of convention theme artwork that I would like to present to the committee today to do what ever they see fit with them.

I Can't... We Can!

Dale V

Convention Information:

Convention Information Subcommittee Report 11/18/07

Good Afternoon!

More work was done on the media kit for the convention. This month, time was spent developing a key component of this kit: N.A. History. Most of the research focused specifically on the history of N.A. in Michigan and the Greater Grand Rapids Area. (National and world N.A. history information has already been provided.) I'd like to thank Cat for loaning me the History of N.A. in Michigan tapes from the 2004 convention.

Also, work was done on developing a self-contained HTML interface that will run on a CD, which will be provided to any media outlet that may show up for the convention. This interface will provide a well organized method by which media outlets may easily find information about Narcotics Anonymous in our area and around the world, our purpose, as well as information about the convention, and, most importantly why they must respect the anonymity of our members.

At this time, all the information on the Website is up to date. The decision made last month to post the convention meeting minutes on the Website led to the "Resources" section of the MRCNA Website to include all this convention committee's minutes. They are listed by the month each meeting occurred.

Back in September 2007, I mentioned being contacted by the Grand Rapids Area Health Ministry Consortium to see if we would have a display booth at their “Spirituality of Addictions” conference at Calvin College’s Prince Conference Center, which occurred this past Thursday, November 15th. This turned out to be a great public information opportunity for both the Greater Grand Rapids Area and the MRCNA XXIV convention because many of those who passed by our display booth remarked about how helpful N.A. has been for their clients, how useful and attractive our Website is, and how they’re glad that we’re in the community. They also seemed very interested in our convention as an event they would like to inform their clients about.

I’d like to thank the Greater Grand Rapids Area’s Natural Life home group for lending us their literature rack. I’d also like to thank Tom D., Michael B., and Fred S. for taking time out of their day to assist with informing the people at this conference about Narcotics Anonymous and our upcoming convention.

Last month, at the request of the convention committee, I contacted the only Nar-Anon group in our area to determine their willingness to have a presence at our convention. A representative of the group said they are unable to commit to this because all their members have plans during our convention. I will attempt to contact the other 3 or 4 Nar-Anon groups in the state this week and report the results of this back to the committee next month.

Next month, we’ll work on further developing the media kit and continue to communicate with other areas and regions within our zonal forum, around the country, and around the world. Lastly, I’ll attempt to contact the other Nar-Anon groups in the state to determine their willingness to have a presence at the MRCNA XXIV convention.

ILS,

JeffK

Entertainment & Fundraising:

Hi Family, I’m an addict named Shawn. I would like to thank all of the people that showed up today to help with E&F. Your help is greatly appreciated and much needed. Thank you so much for your willingness to serve.

Fundraising

E&F has planned a fundraiser for Saturday, February 16th at the Crowne Plaza. The event will be a Hawaiian themed luau with speakers. The speakers will start at 7:00 and the Luau will immediately follow. I will get with Arts and Graphics to have a flier made and email it to Cat and Pablo so they can bring it to the Regional meeting in December. We are going to try to get Hawaiian Luau decorations donated so if you have any or know of anyone that does, please have them get in contact with me. Also, if you have any suggestions for speakers, please let me know.

Entertainment

The E&F committee has decided to have entertainment that everyone can attend as part of their registration. We will offer an activity on all three nights of the convention.

Thursday- meet and greet movies and/or game

Friday- talent show

Saturday- band Funtown

We will need to know where these three things can take place. They could probably all be done in the main ballroom area. H&H or programming can let me know times and places.

More details will follow as we get closer to these events. Finally, I received an email from a member of the Washtenaw Area indicating that WANA was sending a check for approximately \$400 from their Halloween Fundraiser. Our committee is sending Thank You notes to WANA and the No Name group for their generous donations to this convention.

In service, Shawn V

Hotels & Hospitality:

1. Rate Code for hotel rooms: IDOTHNAA
2. We have a space for Valentine's Day fundraiser, will talk to E&F-how many in attendance?
3. ATV price of \$1,100 could be reduced if we use our own member.
4. Spoke with Programming, we're awaiting a list of workshops. They're waiting for a map from us.
5. Dec 16 meeting X-mas dinner, \$12.00/plate.

In loving service, Josh L

Huggers & Serenity Givers:

Carlos V gave us a verbal report today.

Merchandise:

Jason O gave me a disc with his report on it at the November meeting. I could not, however, open or read it, or save it and then read it either. So....Jason gave a report but I was unable to include it now. I have emailed him asking for a version that I can include and he has yet to get back with me. When that happens I will edit the minutes accordingly. TT

Program:

Greetings....from the program committee...

We voted on things to go into the program, we talked with other committees, we let them know what we need, everything is coming together, we are just waiting for CDs or tapes to start coming in. Congratulations to Heather V and Michael B for committing to our committee.

In service, Rita M Program Chair

Tickets & Registration:

Hello,

We have attended the fundraiser last night at Olivet Church, one pre-registration was purchased. Also, we attended the Women's Speaker Jam in Lansing, four pre-registration forms. Leon has 138 mileage reimbursement. We have a total of \$75.00 to turn in to treasurer for pre-registration forms.

Love in service, Sabrina and Leon

Summary of Discussions:

Old Business:

1. Open Positions- Co-Secretary

2. Voting on Convention Artwork-

21 submissions for artwork were hung in the hallway for viewing. Each addict with voting privileges voted for their 3 favorite pieces. The results of the first round were; #1 with 25 votes, #3 with 18 votes, and #12 with 11 votes. A second round was conducted and each member with voting privileges voted for their favorite. The submission #1 won with 24 votes, #3 received 15 votes and #12 received 2 votes.

3.

New Business:

1 A question was raised as to what to do with the auction banner from MRCNA XXIII. It was not auctioned off at the Saturday dance as planned and we still have it. No decision was made as to what to do with it at this time.

2. Cat L let us know that there was concern voiced at the Regional Meeting about how much MRCNA committee members were being reimbursed for mileage. After some discussion, it was suggested that our committee police itself in this area. It was suggested that members be prudent when asking for reimbursement, and try to car pool to events far distances in order to save gas.

3.

OPEN FLOOR:

Announcements

1.

2.

3.

Closing

The meeting was closed in a circle with the Serenity Prayer at 3:30pm

MRCNA XXIV PLANNING COMMITTEE
December 16, 2007
AGENDA

1. Opening:

- Moment of silence
- Serenity Prayer
- Definition of Purpose
- 12 Traditions
- 12 Concepts

- 2. Roll Call and voting procedures**
- 3. Approval of minutes from last month**
- 4. Chair's Report**
- 5. Co-Chair's Report**
- 6. Secretary's Report**
- 7. Treasurer's Report**
- 8. Sub-Committee Reports**

- Additional Needs
- Arts and Graphics
- Convention Information
- Entertainment and Fund Raising
- Hotels and Hospitality
- Huggers and Serenity Givers
- Merchandise
- Programming
- Tickets and Registration

Ad-hoc Banner

9. Old Business

- 1. Open positions: Co-Secretary
- 2.

10. New Business

- 1.
- 2.

11. Open Floor/Announcements

12. Closing

NEXT PLANNING COMMITTEE MEETING
January , 2007
11:00 am Sub-Committee
12:30 pm Full Committee