

## **MRCNA XXIV Planning Committee Meeting August 19, 2007**

The meeting was opened by Cat L at 12:00 pm with a moment of silence and the Serenity Prayer. The Statement of Purpose was read by Theresa T, The Twelve Traditions were read by Michael D and the Twelve Concepts were read by Jason O.

### **REPORTS**

#### **Chair:**

August 19, 2007

Hello, family,

It's good to see so many here and some new faces as well. Welcome your willingness is appreciated.

Neither Shawn V nor Dale V is here. It is good to see their committee members here. Do you have reports from them? Well, maybe they will e mail them to the secretary.

I want to remind everyone to announce at your meetings that we are looking for theme ideas. Those of you that are here who have them, please get submitted. Hopefully we will be able to have a chosen theme by September or October at the latest so we can concentrate on getting a logo.

I also want to explore the matter of replacing the radios for the convention people. I do know that s/giver/huggers need about 4 to 6 of them if available in case we have any situations like we had at this last convention. We need to be able to communicate if an emergency arises; it helps to defuse any situation.

Both Barb and I will go to the regional meeting in Traverse in October. I would like your budgets by then to be able to submit them. Also we hope to clarify some things with the checkbook availability. I also would like a flyer by then to hand out to the various areas to gain their involvement (hopefully) in the *Area Feud* functions and the sub-committees of the planning committee.

Thanks for letting me serve.

*Cat L*

#### **Co-Chair:**

Pablo P gave us a verbal report today.

#### **Secretary:**

Greetings Family,

I am trying to get up to speed on communicating the minutes and such to all of you. I found a few problems when I was trying to create the email list and the mailing labels. I could not read a good number of the entries that were on the original sheet. I have brought the contact list and the mailing label list to pass around so it can be edited. Additionally, I am from Lansing and do not know the zip codes for the street addresses in GR and many of you did not include them, or even the cities where you live, in your entry. If your minutes took a long time to get there, this is the reason. And if you did not

receive them via email, it is because I couldn't read it. When editing the information today please give full addresses for mailing. Also, if you have an email address, please give it to me so I can post the minutes as our mailing label list is pretty long and the cost of postage is increasing.

Along that line, if you are creating your chair reports on the computer, could you email them to me to paste in the minutes? I would be eternally grateful as recreating them takes a while.

The last thing is that when co-chairs are chosen and you decide which committee you are going to serve on, please let me know and I will update the roll call and contact list accordingly.

I am turning in a receipt for \$82.29 this month for supplies I needed to do my job. Most of this were 1 time purchases and won't be repeated.

Thank you for letting me serve as secretary for MRCNA XXIV,  
Theresa T

\*\* a vote was taken and the July minutes were accepted as sent.

**Treasurer:**

## **TREASURER'S REPORT**

**August 19, 2007**

	<u>Deposits</u>	<u>Withdrawals</u>	<u>Balance</u>
Beginning balance			\$23,141.67
Funds transferred to Region		\$23,141.67	\$-
Pre-registration at MRCNA - T&R	\$1,820.00		\$1,820.00
Pre-registration - T&R (Leon)	\$120.00		\$1,940.00
Mileage 124 mi @.35 - T&R (Leon)		\$43.20	\$1,896.80
H&H Donation	\$30.00		\$1,926.80
PO Box Rent - T&R (Sabrina)		\$46.00	\$1,880.80
Pre-registration at fundraisers - T&R (Leon)	\$711.00		\$2,591.80
Mileage 214 mi @.35 - T&R (Leon)		\$74.90	\$2,516.90
Secretary expenses (Theresa)		\$82.29	\$2,434.61
Supplies - chairperson (Cat)		\$9.00	\$2,425.61
T-shirt sales - Huggers/Serenity (Cat)	10.00		\$2,435.61
			<u>\$2,435.61</u>
Ending Balance			<u>\$2,435.61</u>

**Additional Needs:** vacant

**Arts & Graphics:** absent

**Convention Information:** vacant

**Entertainment & Fundraising:** absent

**Hotels & Hospitality:**

## **MRCNA 23 – HOTEL & HOSPITALITY COMMITTEE**

Peace Family,

Since being called to service I've had several conversations with both our Chair & Co-Chair concerning our room block. For this upcoming convention our room block was negotiated @ 465 room nights total. Since we only filled a total of about 325

room nights at this past year's convention (2006), re-negotiation with the hotel was the top priority for H&H.

We are happy to report that our first meeting with the sale representative for our host hotel (Crown Plaza-Grand Rapids-5700 28<sup>th</sup> street S.E) was very productive. With the convention Co-Chair supporting our effort, we have renegotiated our room block to a total 325 room nights. We also requested that we receive a room night credit should any of our members choose to stay @ the host hotel during the convention planning year, and also that we can book @ the convention rate. Both changes will be made in the contract and presented for review by H&H at our next committee meeting.

In order to get a room night credit and the associated room rate, we must book our reservations through our sales representative Michele Hickman 1-616-942-3175 or 1-616-957-1770 ext. 708. Members should book their rooms through MRCNA- 23 when calling.

We are asking for volunteers to serve as H&H committee members. Thanks to Sonia B. for volunteering to be the point person for the Hospitality Room at convention time. We anticipate more members of the Grand Rapids area to take on the task of volunteer service in the hospitality room during convention time to help carry the message to newcomer & old-comer alike.

Program has requested four (4) sleeping rooms to accommodate convention speakers. Another priority issue with the hotel to be discussed, and a solution pursued, is the access of membership to the banquet speaker meeting by whatever means necessary. Ideas range from providing a tent (at the hotels expense), to providing a monitored feed to space both inside and out the banquet room. All options will be explored with the solution being carrying the message to as many recovering addicts as possible without having to turn anyone away.

**In Dedicated Service H&H Committee**

**Huggers & Serenity Givers:** No report was given today

**Merchandise:** A verbal report was given by Jason O

**Program:**

Greetings from the Program Committee,

Our committee is forming. Thanks for coming, Michael K, Charles F, Mike F, Bobby A and Joe W...

I gave them a preview of what our program entails.

When our committee stabilizes itself, we will elect our co-chair. We briefly talked about our budget and discussed about our flyer to inform the fellowship where to send tapes.

We are excited...

In service, Rita M, Program Chair

**Tickets & Registration:**

T&R has been busy. Pontiac was nice. They know about our convention. The region RCMs know to tell their area about the convention. Sturgis also knows about what we are doing. Grand Rapids pre-registration was great at the picnic. We had over 42 pre-registrations. 214 miles was turned in-\$11.00

In loving service, Leon Jr T&R

T&R Chair

Hello,

Since the last meeting, we have attained the PO Box address which is MRCNA Convention, PO Box 7603 Grand Rapids, MI 49510-7603. We contacted the Convention Chair Cat and A&G, Dale with the information. We have the receipt from the post office to give to the Treasurer. We have a total of 172 pre-registration forms. The cost for pre-registration now is \$15.00. Love & Respect, Sabrina J

### **Summary of Discussions:**

#### **Old Business:**

##### **1.** Open positions:

**Co-Secretary**-continues to be vacant

**Additional Needs Chair**- After willingness was expressed and the duties/qualifications were read a vote was taken and Jim N is this year's Additional Needs Chair.

**Convention Information**- After willingness was expressed and the duties/qualifications were read a vote was taken and Jeff K is this year's Convention Information Chair

##### **2.**

##### **3.**

#### **New Business:**

**1** An ad-hoc subcommittee was formed entitled, Banner ad-hoc committee, due to the necessity for this piece being independent from A&G, Jeff S expressed willingness for this task and he was approved by the vote. This sub-committee will be responsible for transporting the banners to and from the MSO, overseeing the banners being put up and taken down at the hotel.

**2.** The need for new radios for next years convention was briefly discussed and then tabled for more discussion until the September meeting.

**3.**

### **OPEN FLOOR:**

#### **Announcements**

##### **1.**

##### **2.**

##### **3.**

#### **Closing**

The meeting was closed in a circle with the Serenity Prayer at 1:00pm

**MRCNA XXIV PLANNING COMMITTEE**  
**September 16, 2007**  
**AGENDA**

**1. Opening:**

- Moment of silence
- Serenity Prayer
- Definition of Purpose
- 12 Traditions
- 12 Concepts

**2. Roll Call and voting procedures**

**3. Approval of minutes from last month**

**4. Chair's Report**

**5. Co-Chair's Report**

**6. Secretary's Report**

**7. Treasurer's Report**

**8. Sub-Committee Reports**

- Additional Needs
- Arts and Graphics
- Convention Information
- Entertainment and Fund Raising
- Hotels and Hospitality
- Huggers and Serenity Givers
- Merchandise
- Programming
- Tickets and Registration
- Banner ad-hoc subcommittee

**9. Old Business**

1. Open positions: Co-Secretary
2. Discussion on obtaining new radios for the convention chairs
- 3.

**10. New Business**

- 1.
- 2.
- 3.

**11. Open Floor/Announcements**

**12. Closing**

**NEXT PLANNING COMMITTEE MEETING**  
**October 21, 2007**  
**11:00 am Sub-Committee**  
**12:30 pm Full Committee**